



আশুগঞ্জ পাওয়ার স্টেশন কোম্পানী লিঃ

“শেখ হাসিনার উদ্যোগ, ঘরে ঘরে বিদ্যুৎ”

ASHUGANJ POWER STATION COMPANY LTD.

(An Enterprise of Bangladesh Power Development Board)

ISO 9001:2015, ISO: 14001:2015 & BS OHSAS 18001: 2007 Certified Management System

Memo no: 01/APSCl/MD/EST-10/2019/1619


Date: 25/11/2019

Office Order

As per section 5.9 of the service rules of Ashuganj Power Station Company Ltd. (APSCl) Md. Habibollah, Senior Teacher (ID No.0812090035) Passport no. EB0409191 is hereby granted Ex-Bangladesh leave for performing holy Umrah in Saudi Arabia (KSA) from 27/11/2019 to 11/12/2019 or 15 (fifteen) days (including travel time) from the date on which the tour actually start. The above mentioned official of APSCl is hereby released from his duties with effect from 26/11/2019 (afternoon). He will make overseas travel under the following terms & condition:

- The period of stay (including transit period) will not be treated as official duty.
- There will have no connection with APSCl regarding local or foreign currency expenses.
- He will not be allowed any salary and allowance in foreign currency.
- He will return to APSCl immediately after availing the leave granted to him.
- This leave will be deducted from Earn Leave (full average pay).

As directed.


Mohammad Anamul Haque
Manager (HRM), APSCl
Phone: 08528-74666

Copy to (Not according to the seniority):

- Secretary, Power Division, Ministry of Power, Energy & Mineral Resources, Govt. of the People's Republic of Bangladesh, Dhaka.
- Director General, Department of Immigration & Passports, Dhaka.
- Ambassador, Royal Embassy of Saudi Arabia, Gulshan 2, Dhaka.
- Ambassador, Embassy of the People's Republic of Bangladesh, Riyadh, K.S.A.
- Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka.
- Managing Director, Ashuganj Power Station Company Ltd.
- Executive Director (Engineering/ P&P /Finance), APSCl.
- Project Director (Chief Engineer)..... APSCl.
- DGM (F & A) /Superintending Engineer (.....)/APSCl.
- Headmaster, Ashuganj Tap Bidyut Kendra High School, APSCl.
- Md. Habibollah, Senior Teacher, Ashuganj Tap Bidyut Kendra High School, APSCl.
- Personal file/Office Copy.

CORPORATE OFFICE

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